



Governing Board Minutes
106 Dorset Road, Baie d'Urfé
Thursday, September 26, 2024 – 5:00 PM

Attendance: Lauren Broad, Lisa Gonsalves, Debbie Shizgal, Wendy Knechtel, Phil Anderson, Holly Lawson, Harmoni Herbert, Zoe Valadez, Jessica Leclair, Amanda Rae, Harriet Mitrakis, Sara Abbott, Cindy McCartney, Suzanne Black

Welcome & Territorial Acknowledgement: Ms. Shizgal welcomed everyone and began the meeting after reading the Territorial Acknowledgement at 5:03 p.m. Ms. Shizgal noted that Dorset would be writing our own land acknowledgement that could be read at future meetings.

1. **Approval of the Agenda:** Motioned by Holly Lawson, seconded by Zoe Valadez. All in favour.
2. **Naming of the Secretary:** Lisa Gonsalves agreed to be the secretary for this meeting.
3. **Public Question Period:** It was asked if there were any updates on the Yearbook. Ms. Shizgal responded that Miss Val is in charge. The printing company is still working on completing them. It was also asked if body dysmorphia and eating disorders will be addressed by a professional to speak to the students and parents. Ms. Shizgal will look into it and has asked that names of potential speakers be shared with her.
4. **Approval of the Minutes from the June 13, 2024 Meeting:** Motioned by Holly Lawson, seconded by Lauren Broad. All in favour.
5. **Business Arising from the Minutes from the June 13, 2024 Meeting:** Harriet Mitrakis shared concerns regarding mental health and eating disorder training being given to staff members. She would like to bring it to staff council and have a follow up discussion.
6. **Reports:**
 - 6.1 **Principal:** Ms. Shizgal highlighted the following items: We have 285 students. We have SEED staff missing. Home & School hosted our corn roast and are providing funds for staff sweatshirts. We held our 1st school assembly. We were visited by the Socio Police. We have conducted fire drills. Our Terry Fox run was postponed to October 1st.



Our 1st Ped Day will be held on September 27th. Orange Shirt Day and Student count day will be held on September 30th. October 8th will be our school photo day.

6.2 Staff: Grade 2 has started their literacy program. (EBBP) Grade 1 will be starting in October. The music program has spent their \$15,000 grant on instruments and will be starting a school band. There has been an addition of 2 teacher driven Ped Days. October 18th is now listed as a teacher driven Ped Day despite it being the teacher convention.

6.3 Parents' Committee: No report or meetings yet.

6.4 Home & School: No report.

6.5 SEED/Daycare: See attached

6.6 Commissioner: See 3 attached reports. Commissioners will not attend governing board meetings until after the school elections.

6.7 Special Needs Advisory Committee: Their AGA was held where 8 new members were appointed.

7. New Business

7.1 Elect Chairperson: Lauren Broad was re-elected by acclamation. Motioned by Harriet Mitrakis, seconded by Wendy Knechtel. All in favour.

7.2 Elect Secretary: Holly Lawson and Harmoni Herbert were elected to share the position. Motioned by Lauren Broad, seconded by Wendy Knechtel. All in favour.

7.3 Appoint Community Representatives: Suzanne Black was appointed as our community representative. She noted that one of our previous members, Ann Cummings had recently passed away. She also mentioned that having a second community representative would be a good idea. Motioned by Holly Lawson, seconded by Zoe Valadez. All in favour.

7.4 Establish SEED/Daycare Advisory Committee, upon request: There have been no requests.

7.5 Schedule GB meeting dates for 2024-2025: It was agreed that meetings would be held on Thursdays at 5:00 pm. The dates are November 7th, December 12th (can be postponed to January 16th), February 6th, April 10th, May 8th, June 12th.

7.6 Adopt GB Annual Report: The report was circulated, and Lauren Broad was thanked for her work on the report. Motioned by Harmoni Herbert and seconded by Zoe Valadez. All in favour.

7.7 Review and adopt Internal Rules of Management: It was agreed that emergency meetings may be held virtually and that a hybrid meeting could take place in extraordinary circumstances. Motioned by Holly Lawson, seconded by Zoe Valadez. All in favour.

7.8 Adopt GB operating budget: As we have not yet been given our budget, this item was tabled.



7.9 SEED/Daycare Request: Lunch time activities animated by Enfant et Compagnie were approved. KidChef Global Cuisine for K-3 on Tuesdays for 8 weeks starting October 22nd at a cost of \$128. Cosom Hockey for grades 4-6 on Mondays for 8 weeks starting on October 21st at a cost of \$120. Motioned by Zoe Valadez, seconded by Cindy McCartney. All in favour.

7.10 Field trips – Ski Club for Grades 2, 3 & 4, Tubing at Avila on February 24th for K-6 (Home & School will be putting money towards the cost), Grade 5 History & Culture trip on June 6th. The cost will be offset by fundraisers. Motioned by Zoe Valadez, seconded by Phil Anderson. All in favour.

7.11 Fundraisers – A Halloween Bake Sale will be held on October 25th from 6-8 pm. The Holiday Fair will be held on December 6th from 5:30-7:30. Food will be served with a maximum cost of \$10 for a full meal. Snacks and a bake sale will be held as well. Promo codes will be shared for Panier de Fermier. A portion of all sales using the codes will be given to the school. A box costs \$40. A loaf sale will be held by Grade 6 students. Parents are asked to bake 4 loaves which the students will sell for \$6. Money will go towards the Grade 6 committee for activities. Motioned by Holly Lawson, seconded by Phil Anderson. All in favour.

7.12 Promotion of the Terry Fox Run: It was asked if the community can be informed 2 weeks in advance via email with a 1-week reminder email with information on how close we are to achieving our goal. It was recommended that we consider creating a QR code that links to the donation site that can be shared.

7.13 Promotion of Éditions Vaudreuil: It was brought to our attention that many parents were unaware of the service. We were asked to promote the service in June and to inform new families during kindergarten orientation.

8. Correspondence: Our comments for EDDI were approved. School elections will be held on November 3rd. Everyone is encouraged to vote.

9. Varia: It was asked if Square could be used for bake sales. We were informed that since Square takes a percentage of the sales, that we would ask for cash only.

10. Next Meeting: November 7, 2024, 5pm at Dorset.

11. Adjournment: The meeting was adjourned at 6:09 pm. Motioned by Phil Anderson, seconded by Harriet Mitrakis. All in favour.