



Governing Board  
106 Dorset Road, Baie d’Urfé  
ANNUAL REPORT  
2021-2022

CHAIRPERSON’S MESSAGE

The 2021-2022 year was the first year for me as a Parent Representative and as the Chair of the Governing Board. I would like to express my gratitude to the members of the 2021-2022 Governing Board for their commitment to our students and for all of their support throughout the year. Despite meetings being held online once again, the Governing Board members were engaged and demonstrated their determination to contribute to another successful year at Dorset Elementary.

Thank you to our commissioner, Mike Besner and to our community representative, Suzanne Black, for their valuable knowledge and input at the meetings throughout the year. I would also like to thank our Interim Principal, Michael Stewart, for his noteworthy collaboration with the Dorset Governing Board. The Dorset teachers, support staff, Daycare staff and entire community should be proud of the work they did over another challenging year. While faced with the constantly changing restrictions and requirements of the pandemic, they came together to make our students feel safe and secure at school.

MEMBERSHIP

**Voting Members:**

Lauren Broad	Parent Member (2021-2023) - Chair
Christina Baranello	Parent Member (2020-2022)
Julie Hanck	Parent Member (2020-2022)
Jeffrey Labelle	Parent Member (2021-2022) – Parents’ Committee Representative
Emma McGillivray	Parent Member (2021-2023)
Shai Sirkin	Parent Member (2021-2023)

France Bourassa	Teacher
Lisa Gonsalves	Daycare Staff – Secretary
Danielle Nethercott	Teacher
Claudia Perez	Teacher
Jeffrey Pyper	Support Staff
Andrea Schell	Teacher

**Alternate Members:**

Christine Dallimore McLean	Parent Alternate
Branwen Harper-Lee	Parent Alternate
Tanya Travaglini	Teacher – Alternate (replaced mid-year by Kimberly Wong)
Kimberly Wong	Teacher – Alternate (joined mid-year to replace Tanya Travaglini)

**Principal:**

Michael Stewart

**Community Member:**

Suzanne Black

**Commissioner:**

Mike Besner

MEETING DATES

During the 2021-2022 school year, the Dorset Governing Board met a total of nine times: seven regularly scheduled meetings and two special meetings. Meetings were held on Wednesdays at 6pm, virtually on Zoom on the following dates:

October 6, 2021

November 3, 2021

November 30, 2021 – Special Meeting

December 8, 2021

February 9, 2022

April 6, 2022

May 11, 2022

May 25, 2022 – Special Meeting

June 15, 2022

The minutes of the Governing Board meetings may be requested from the Principal's office.

ACTIONS, ISSUES AND CONSULTATIONS

At the Annual General Assembly of Parents held on September 21, 2021, the parent body agreed to have Parent Alternates and decided against forming a Parent Participation Organization (PPO).

Issues discussed by the Governing Board and Actions Taken:

- Approval of the Internal Rules of Management
- Approval of field trips and daycare activities/ped days
- Approval of fundraisers
- Approval of the School Budget 2021-2022
- Approval of the Daycare Budget 2021-2022
- Approval of the Governing Board Operating Budget
- Approval of the School Fees 2022-2023
- Approval of the Supply Lists 2022-2023
- Approval of the Anti-Bullying and Anti-Violence (ABAV) Plan 2022-2023
- Approval of the Code of Conduct 2022-2023
- Approval of the Daycare/Lunch Rules and Regulations 2022-2023

- Approval of Subject Time Allocation 2022-2023
- Approval of the Dorset Dress Code (see below under Ad-Hoc Committee)
- Approval of Dorset Ped Days 2022-2023
- Approval of Change to Lunch Supervision Fees 2022-2023
- Approval of Blanket Permission for Specific Activities 2022-2023
- Request for Change to School Hours Submitted

#### Consultations Addressed:

- LBPSB Selection Criteria for the Appointment of the Principal/Centre Director for the School/Centre
- LBPSB Budget 2022-2023
- Governing Board Composition 2022-2023
- By-law 1 and 1E (2022) – Day, Time and Place of Council of Commissioners and Executive Committee Meetings 2022-2023
- Three-Year Plan of Allocation and Destination of Immovables 2022-2025

#### AD-HOC COMMITTEE

The Governing Board established an ad-hoc committee to review the Dorset Dress Code and to provide the Governing Board members with recommendations. The ad-hoc committee met on two separate occasions and included representation from both parents and staff, with consultation from the wider Dorset community. Their recommendations were presented to the Governing Board and a final version of the Dorset Dress Code was presented and approved at the meeting held on June 15, 2022.

#### RECOMMENDATIONS

The 2021-2022 Governing Board recommends that the incoming members for 2022-2023 pursue the request to the school board for a change to the school hours to take effect during the 2023-2024 school year.

The Governing Board members were encouraged by the updates made to the Dorset Dress Code and would recommend it be reviewed periodically to ensure it continues to reflect the values of the Dorset community.

Respectfully submitted,

Lauren Broad  
 Chairperson  
 Dorset Governing Board 2021-2022