

# Annual General Assembly & Governing Board Election (Online Meeting)

Minutes-Tuesday, September 21<sup>st</sup>, 2021

## Attendance:

Michael Stewart, Lisa Gonsalves, Julie Hanck, Cristina Baranello, Christine McLean, Branwen Harper-Lee, Shai Sirkin, Lauren Broad, Emma McGillivray, Jeff Labelle, Bianca Romondt, Cindy Eccleston, Kimberly Pereira, Bill Peterson

1. Opening of the Meeting-Michael Stewart introduced himself

2. Naming of Secretary-Lisa Gonsalves was appointed

Motioned by Emma McGillivray. Seconded by Cristina Baranello. All in favor.

3. Approval of the Agenda

Motioned by Cristina Baranello. Seconded by Emma McGillivray. All in favor.

4. Approval of Minutes of last year's General Assembly of Parents

Motioned by Emma McGillivray. Seconded by Julie Hanck. All in favor.

5. Adoption of the Online Election Procedure

The procedure was explained by Michael Stewart. Motioned by Branwen Harper-Lee. Seconded by Cristina Baranello. All in favor.

6. Governing Board

6.1 Roles and Functions of the Governing Board-Michael Stewart explained the **roles and functions.**

6.2 Presentation of the Annual Report 2020-2021 (online)

6.3 Introduction of the Current Members on Governing Board-Michael Stewart made the introductions. Community Representative Suzanne Black sent her regrets.

6.4 Precisions Regarding Available Seats-4 seats are available.

6.4.1 Nominations Received Ahead of Time-Jeff Labelle, Emma McGillivray, Shai Sirkin, Lauren Broad, Julie Hanck, Christine McLean, Branwen Harper-Lee

6.4.2 Additional Nominations, if any-None

6.4.3 Closing of Nominations-Closed by Michael Stewart

6.4.4 Candidates Present Themselves-Brief presentations were made

6.5 Election of Parent Representatives on the Governing Board-Jeff Labelle, Emma McGillivray, Shai Sirkin and Lauren Broad were elected.

6.6 Election of Substitute Parent Representatives on the Governing Board-Christine McLean & Branwen Harper-Lee

7. Parents' Committee

7.1 Roles and Functions of the Parents' Committee-The roles and functions were explained.

7.2 Election of the Parent Delegate-Jeff Labelle

7.3 Election of the Alternate Parent Delegate-Branwen Harper-Lee  
Both were motioned by Lauren Broad. Seconded by Cristina Barinello. All in favor.

8. Formation of a Parent Participation Organization (PPO), if applicable

8.1 Roles and Functions of the Parent Participation Organization (PPO)-The role and functions were explained.

8.2 Decision Regarding the Formation of a PPO-The decision was NO.

9. Varia-None

10. Closing of the Meeting-The meeting was adjourned by Michael Stewart at 6:32 p.m. Motioned by Emma McGillivray.

The date and time of our 1<sup>st</sup> Governing Board meeting is scheduled for Wednesday, October 6<sup>th</sup>.