



# Change in Reservation Request

## Daycare / Lunch Program

### 2021-2022

### Dorset

#### Student Identification

Last Name : \_\_\_\_\_ ID Number : \_\_\_\_\_

First Name : \_\_\_\_\_

Is student in joint custody? Yes  No

For Adult Responsible: Please complete the appropriate sections below.

- ✓ Make corrections in the space provided.
- ✓ Please allow 10 working days for invoice changes on your Statement of Account.
- ✓ Please sign and date this form.
- ✓ Please return this form to the person in charge of the Daycare/Lunch program
- ✓ After September 30 - Only one reservation change per month will be permitted to a maximum of three changes per year.
- ✓ Two weeks notice is required for any changes.

#### SECTION A - END RESERVATION

End date of current reservation: YY\_\_\_\_/MM\_\_\_\_/DD\_\_\_\_

Daycare  Lunch  Service no longer require

#### SECTION B - NEW RESERVATION

Start date of new reservation: YY\_\_\_\_/MM\_\_\_\_/DD\_\_\_\_

Service required Daycare  Lunch

**\*\* Important : Please indicate with a check mark all the periods for which your child will be present.**

		Monday	Tuesday	Wednesday	Thursday	Friday
Morning	07:00 à 09:05					
Lunch	12:05 à 13:00					
AfterSchool	15:50 à 18:00					

Will your child(ren) be attending pedagogical days?: Yes  No

Respondant's Signature  Mother  Father  Other

\_\_\_\_\_ Date

**Please return this form to the Daycare Technician at your school.**

Received by - please initial